KentReliance

Adding an authorised third party

This form is required when registering an Operator to help manage an existing or new account held with Kent Reliance.

1. Customer details

Full Name

Date of birth / / (DD/MM/YYYY)

Does the account holder have the mental capacity to manage their own finances? Yes ☐ No* ☐
*Please note, We may require evidence.

To help us locate the customer please supply the Address:

Property number/name

Street

Town

County

Postcode

Does the customer hold Savings accounts with Kent Reliance?

Yes ☐ If known please provide an account number ☐ New to Bank ☐ Unknown ☐

Does the customer hold a Mortgage with Kent Reliance?

Yes ☐ If known please provide an account number ☐ New to Bank ☐ Unknown ☐

2. Third party authority type

☐ OPG Registered **Lasting power of Attorney** (LPA)

If available - LPA Office of public guardian access code V

Please note, This is a 13 character code starting with 'V' and is valid for 30 days from the day created.

☐ OPG Registered **Enduring POA** (EPA)

☐ Unregistered **Enduring Power of Attorney** (EPA)

☐ Unregistered **Ordinary/General Power of Attorney**

☐ **Court of Protection** (COP)

3. Authorised third party (e.g. Spouse)

Please complete this section 3 for all personal appointed Attorneys / deputies that are to be registered with Kent Reliance.

If you are appointed as an Attorney in your professional capacity (Solicitors, Local Authority) please complete section 4.

Important - For any authority where the parties are to act in a Joint capacity all parties named must be registered.

Please note any correspondence sent to an attorney is restricted to only go to the first 2 named parties below.

Third party 1

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other ☐

Forename

Middle name(s)

Surname

Date of birth / / (DD/MM/YYYY)

Preferred contact number

Property number ☐ and/or

Property name

Street

Town

County

Postcode

Email

Relationship to customer

Third party 2

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other ☐

Forename

Middle name(s)

Surname

Date of birth / / (DD/MM/YYYY)

Preferred contact number

Property number ☐ and/or

Property name

Street

Town

County

Postcode

Email

Relationship to customer

Third party 3

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other ☐

Forename

Middle name(s)

Surname

Date of birth / / (DD/MM/YYYY)

Preferred contact number

Property number ☐ and/or

Property name

Street

Town

County

Postcode

Email

Relationship to customer

Third party 4

Title ☐ Mr ☐ Mrs ☐ Miss ☐ Ms Other ☐

Forename

Middle name(s)

Surname

Date of birth / / (DD/MM/YYYY)

Preferred contact number

Property number ☐ and/or

Property name

Street

Town

County

Postcode

Email

Relationship to customer

4. Corporate authorised third party (e.g. Solicitor)

Business name

Department (If applicable)

Business type ☐ Solicitors ☐ Local Authority ☐ Accountant ☐ Other

Business Registration Number (e.g. Company CRN, Solicitors Regulation authority ID)

Authorised person

Name

Contact email

Contact telephone number

Additional authorised person

Name

Contact email

Contact telephone number

Address

Property number ☐ and/or

Property name

Street

Town

County

Postcode

5. Further support managing the account

Additional support due to your personal circumstances? For example, you may have been diagnosed with an illness, or experienced a life event such as bereavement. Yes ☐ No ☐

If you've ticked yes to the above, please contact us by calling **0345 122 1122** or arrange to visit your local branch where a member of our team will be able to discuss this with you further.

Please note we can also provide literature in Large print, Braile or audio. Should you require any document in an alternative format please contact us using the details above.

6. How we use your personal information

We collect and use your personal data in accordance with our privacy policy which can be found at **kentreliance.co.uk/legal/privacy-policy** or can be obtained by contacting our Head Office.

In Summary:

- We may collect various types of information about you. This includes information you give us, information we collect automatically when you use our banking services online, and information that we receive from third parties such as credit reference agencies and fraud prevention agencies.
- We use information held about you in order to provide our services to you, to improve and market our services, and to comply with legal and regulatory requirements (for example, anti-money laundering obligations).
- Under applicable data protection law we may not process information about you unless we have a legal basis to do so. The legal bases on which we rely to process your personal data are:
  1. Processing of your data is necessary for the performance of a contract to which you are party to or to take steps at your request prior to entering into a contract;
  2. Processing of your data is necessary for compliance with a legal obligation which we are subject to;
  3. We have obtained your consent;
  4. Processing your data is necessary to protect your vital interests or the vital interests of another person; and
  5. Processing of your data is necessary for the purposes of the legitimate interests pursued by us or by a third party, except where such interests are outweighed by your interests, fundamental rights and freedoms.
- We may share information about you with other members of the OneSavings Bank group of companies. We may also disclose your information to certain third parties such as suppliers, subcontractors, actual or potential business partners, credit reference agencies and fraud prevention agencies and other third parties we are legally required to share it with (e.g. our regulators).
- We typically store your information in the UK. In certain instances however your information may be transferred to jurisdictions outside of UK. If this is the case we will take all steps reasonably necessary to ensure that your information is treated securely and in accordance with our privacy policy.

- We will retain your information for the period necessary to fulfil the purposes for which the information was collected. After that, we will delete it. The period will vary depending on the purposes for which the information was collected and if the information is subject to any specific legal or regulatory requirements.
- You may have some or all of the following rights in respect of information that we hold about you: (i) request us to give you access to it; (ii) request us to rectify it, update it, or erase it; (iii) request us to restrict our using it, in certain circumstances; (iv) object to our using it, in certain circumstances; (v) withdraw your consent to our using it; (vi) data portability, in certain circumstances; (vii) opt out from our using it for direct marketing; and (viii) lodge a complaint with the Information Commissioner's Office. You may contact us using the details on our website or by contacting our Data Protection Officer directly to exercise any of these rights.
- We use appropriate technical and organisational measures to protect your information and our online banking services are provided using secure servers.

We may update our privacy policy from time to time. Any changes we may make in the future will be posted on our website and we recommend that you revisit **kentreliance.co.uk/legal/privacy-policy** from time to time to stay informed about how we use your information.

7. Declaration

Please read the section below. If you agree with its contents please sign to confirm this.

I/We confirm that:

1. I/We have read the section - "How we use your personal information".

Please note, the Savings General Terms and Conditions together, with any product specific terms and conditions, is for your benefit and protection. It is important that you read the Terms carefully before signing. If you do not understand any part of them, please ask a member of our staff for further help/information. By signing this form, you agree to the terms.

2. I/We have received and understood the Terms and agree to be bound by them.
3. I/We are aware that by adding an Authorised Third Party any online access will be revoked.
4. As the Authorised third party I/we will act in line with the authority as set out in the Legal document provided and will operate the account on behalf of and for the benefit of the account holder.
5. I/We understand that the account holder(s) are the beneficial owner(s).
6. I/We declare that, to the best of my knowledge and belief, the information I have given on this form is true.
7 I/We are aware that communication may be sent to the customer and/or other authorised third parties including confirmation of registration.

Customer*

*Customer signature not mandatory.

Name | Signature

Date / /

Third party 1

Name | Signature

Date / /

Third party 2

Name | Signature

Date / /

Third party 3

Name | Signature

Date / /

Third party 4

Name | Signature

Date / /

Kent Reliance is a trading name of OneSavings Bank plc a company registered in England and Wales (company number 07312896).
Registered office: The Observatory, Brunel Way, Dock Road, Chatham, Kent, ME4 4AF. OneSavings Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority (Firm reference number 530504).

05-01-01-55 (4) MKT002354-004